MASSAPEQUA PUBLIC LIBRARY
MINUTES
REGULAR MONTHLY MEETING
NOVEMBER 9, 2009

The regular monthly meeting of the Library Board of Trustees was held on Monday, November 9, 2009, at 7:45 p.m., in the Bar Harbour building.

Present: Rosemary Gensler, Chairman
Catherine R. Reilly, Vice Chairman (via phone)
Anthony J. Demasco, Treasurer
Gail K. Kubit, Secretary
John H. Laibach, Trustee
Patricia Page, Director
Maris Job, Assistant Director
Jody Brower, Secretary to the Director
Linda Masella, Principal Account Clerk

Mrs. Gensler called the meeting to order at 7:45 p.m., and opened it with the Pledge of Allegiance to the Flag.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, the October 14, 2009, Board Meeting Minutes were approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Monthly Treasurer's Report, dated October 31, 2009, balance $512,806.11, was approved.

After consideration, on motion by Ms. Reilly, seconded by Mr. Demasco, and carried, Monthly Financial Report dated October 31, 2009, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Voucher No. 2098, dated October 5, 2009, $400,000.00 (wire transfer), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Laibach, and carried, Supplement No. 1 to Voucher No. 2098, dated October 7, 2009, $272,388.23 (check nos. 23361-23385), signed by Mrs. Gensler, was approved.

After consideration, on motion by Mr. Laibach, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2099, dated October 9, 2009, $4,627.50 (check no. 23386), signed by Mrs. Gensler, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Supplement No. 2 to Voucher No. 2098 dated October 14, 2009, $78,072.48 (check nos. 23387-23425), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Ms. Reilly, and carried, Supplement No. 1 to Voucher No. 2100, dated October 27, 2009, $5,152.50 (check no. 23426), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Kubit, and carried, Supplement No. 3 to Voucher No. 2098, dated October 29, 2009, $2,253.87 (check no. 23427), signed by Mr. Laibach, was approved.

Payroll Voucher No. 2099, dated October 15, 2009, $117,520.55, wire transfer, signed by Mrs. Gensler was reviewed.

Payroll Voucher No.2100, dated October 31, 2009, $118,136.88, wire transfer, signed by Mr. Laibach, was reviewed.

Director's Report

The Director's Report covering Communication, Personnel, Materials and Services, Buildings and Grounds, Public Relations, New Business, Old Business, Staff Report dated October, 2009, and Circulation Report dated September, 2009, were reviewed. Copies are attached to these minutes.

I. Communications

A) After reviewing the October program statistics, the Board requested that future reports include the instructor names; actual attendance figures for a class; and specific dates for combined sessions.

II. Personnel

A) Anthony St. George, the Library's new Paychex representative, called Mrs. Masella and advised he spoke to Gail Sinatra and she is supposed call Mrs. Masella back.

III. Materials and Services

A) It was decided that since the Library already has the books in its collection that would be awarded by the ALA "A More Perfect Union" grant, the Library would not apply for such grant.

IV. Buildings and Grounds

A) Mrs. Job reported that she had advised Summer, Alec Baldwin's Assistant, of the two bids we received for towing the Trailer. Mrs. Job told Summer that the Library is awaiting a bid from a third towing company. Summer advised that Mr. Baldwin would wait until all the bids had been received before making a decision.

B) County Fair replaced the heat exchangers in both buildings.

V. Public Relations

A) The Board asked if a bar code could be assigned to the tote bags so that when a patron is given a tote bag, the staff could scan the patron's library card and the tote bag would go on the patron's record. This would prevent patrons from getting more than one free bag.

VI. New Business

A) The cost will be $200 for the teen video gaming tournament.

B) Regarding the senior video gaming program, the Board asked that if the program is done during the day, another one be done during the evening.

C) Mrs. Page reported that a patron had come to see her to compliment Suzanne Gundel. The patron said she was always very helpful and pleasant.

VII. Old Business

A) After much discussion and consideration, the Board declined to go forward with the Bar Harbour parking lot entrance. Such an entrance would be too disruptive to the Reference Department and too expensive in this economy.

The Board would like the Director and Assistant Director to make a concerted effort to find a location for a coffee bar in each building.

B) The Board would like to have a "Meet the Trustees" spot in the expanded newsletter. Gail Kubit will be the first Trustee featured. The Board would like her interviewed and would like the interview video taped and put on the video screens in both buildings.

On motion by Ms Reilly, seconded by Mr. Laibach, and carried, the meeting was adjourned at 8:40 p.m.

The next Board of Trustees Regular Monthly Meeting Meeting will be held on Monday, December 14, 2009 at 7:45 p.m. at the Bar Harbour Library.

s/_____
Rosemary Gensler, Chairman

s/_____
Gail K. Kubit, Secretary