MASSAPEQUA PUBLIC LIBRARY
MINUTES
REGULAR MONTHLY MEETING
NOVEMBER 8, 2010

The regular monthly meeting of the Library Board of Trustees was held on Monday, November 8, 2010, at 7:45 p.m., in the Bar Harbour building.

Present: Rosemary Gensler, Chairman (via phone)
Catherine R. Reilly, Vice Chairman
Anthony J. Demasco, Treasurer
Gail K. Kubit, Secretary
John H. Laibach, Trustee
Patricia Page, Director
Maris Job, Assistant Director
Jody Brower, Secretary to the Director
Linda Masella, Principal Account Clerk

Mrs. Gensler called the meeting to order at 7:50 p.m., and opened it with the Pledge of Allegiance to the Flag.

After consideration, on motion by Ms. Reilly, seconded by Mr. Laibach, and carried, Board Meeting Minutes dated October 13, 2010, were approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Monthly Treasurer's Report, dated October 30, 2010, balance $562,024.60, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Monthly Financial Report dated October 30, 2010, was approved.

After consideration, on motion by Mrs. Kubit, Voucher No. 2146, dated October 6, 2010, $280,441.35 (check nos. 24847-24882), signed by Ms. Reilly, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2147, dated October 8, 2010, $4,912.50 (check no. 24883), signed by Ms. Reilly, was approved.

After consideration, on motion by Ms. Reilly, seconded by Mrs. Kubit, and carried, Supplement No. 1 to Voucher No. 2146, dated October 14, 2010, $97,384.29 (check nos. 24884-24924), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Ms. Reilly, and carried, Supplement No. 1 to Voucher No. 2148, dated October 27, 2010, $4,962.50 (check no. 24925), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mr. Laibach, seconded by Ms. Reilly, and carried,

Voucher No. 2149, dated October 29, 2010, $34,334.19 (check nos. 24926-24965), signed by Mrs. Kubit, was approved.

Payroll Voucher No. 2147, dated October 15, 2010, $132,255.12, wire transfer, signed by Ms. Reilly, was reviewed.

Payroll Voucher No. 2148, dated October 31, 2010, $129,274.82, wire transfer, signed by Mrs. Kubit, was reviewed.

Director's Report

The Director's Report covering Communication, Personnel, Buildings and Grounds, Materials and Services, Public Relations, Old Business, Staff Report dated October, 2010, and Circulation Report dated October, 2010, were reviewed. Copies are attached to these minutes.

I. Communications

A) Proposed Procurement Policy will be typed up with requested changes and submitted to the Board at the next meeting.

B) After consideration, on motion by Ms. Reilly, seconded by Mrs. Gensler, and carried, the Board unanimously approved allowing retirees hired in 1980 or later, to use the $2,200 supplemental health insurance payment provided by the Library toward Medicare payments. Such change will be effective as of January 1, 2011.

II. Personnel

A) In response to the Board's question regarding hiring pages from the members of the Teen group, Peter Cirona advised that members of his teen group are usually too young (under 16) to apply for Page positions at the Library.

III. Buildings and Grounds

A) Mr. Laibach will work with Chris Drury to obtain prices to cover the railings and posts of the Bar Harbour front entrance with vinyl.

B) Regarding the chairs in the Bar Harbour adult reading area, the Board requested that Mrs. Page have the upholsterer come to the Library to look at the chairs and insure that the springs are in good condition.

IV. Materials and Services

A) Responding to the Board's question about Teen Book Week, Peter Cirona said that he didn't plan anything for Teen Book Week this year, but will next year. He has done some things in the past, without a good response.

V. Public Relations

A) We are working on getting different quotes for the printing of the Newsletter.

VI. Old Business

A) Regarding the video screens in both buildings, it has been determined that there is electricity at the Central Avenue Circulation Desk. Custodian Andy Ernest is confident that he will be able to move the video display screen to that location. An electrician came and looked at the Bar Harbour Circulation Desk. The electric wall outlet will have to be relocated. We are awaiting receipt of an estimate.

B) The Board would like Mrs. Booth and Mrs. Smith to come to a meeting and explain why they want to purchase Early Literacy Stations with the funds from a recent donation. The Board also had some questions regarding updating the technology.

VII. New Business

A) After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, the Board approved purchasing space for both Library buildings on the local map printed by the Massapequa Chamber of Commerce at a cost of $700 for both buildings.

B) Mrs. Page distributed invitations to the NLS Annual Meeting to the Board members.

C) The Library received a thank you letter from the Webb Institute for the shelving the Library donated to them.

D) Fredeswinda Squicciarinni resigned her position in the Technical Services Department effective October 19, 2010, for health reasons.

E) The board discussed the possibility that the Library create a Confidentiality Policy that staff members would sign to safeguard patron information. The Board will discuss it further when considering policy changes.

F) Mrs. Page advised that under the new Nassau County budget, the Library's minimum cost for water usage in a year would increase to at least $4,000.

On motion by Mrs. Kubit, seconded by Ms. Reilly, and carried, the meeting was

adjourned at 8:50 p.m.

The next Board of Trustees Regular Monthly Meeting Meeting will be held on Monday, December 13, 2010 at 7:45 p.m. at the Bar Harbour Library.

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Rosemary Gensler, Chairman

Gail K. Kubit, Secretary