

**MASSAPEQUA PUBLIC LIBRARY  
MINUTES  
REGULAR MONTHLY MEETING  
SEPTEMBER 12, 2011**

The regular monthly meeting of the Library Board of Trustees was held on Monday, September 12, 2011, at 7:45 p.m., in the Bar Harbour building.

Present:           Rosemary Gensler, Chairman  
                  Anthony J. Demasco, Treasurer  
                  Gail K. Kubit, Secretary  
                  John H. Laibach, Trustee  
                  Patricia Page, Director  
                  Maris Job, Assistant Director  
                  Linda Masella, Principal Account Clerk  
                  Jody Brower, Secretary to the Director

Absent:            Catherine R. Reilly, Vice Chairman (with notice)

Mrs. Gensler called the meeting to order at 7:40 p.m. and opened with the Pledge of Allegiance to the Flag.

After consideration, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, Board Meeting Minutes August 8, 2011, were approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, Monthly Treasurer's Report, dated August 31, 2011, balance \$922,555.28, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Gensler, and carried, Monthly Financial Report dated August 31, 2011, was reviewed.

After consideration, on motion by Mrs. Gensler, seconded by Mr. Demasco, and carried, Voucher No. 2186, dated August 9, 2011, \$32,089.78 (check nos. 26053-26094), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mrs. Gensler, and carried, Supplement No. 1 to Voucher No. 2187, dated August 10, 2011, \$4,827.50 (check no. 26095), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Laibach, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2186, dated August 17, 2011, \$68,732.41 (check nos. 26096-26128), signed by Mrs. Kubit, was approved.

After consideration, on motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried,

Supplement No. 2 to Voucher No. 2186, dated August 24, 2011, \$12,420.23 (check nos. 26129-26158), signed by Mr. Laibach, was approved.

After consideration, on motion by Mrs. Kubit, seconded by Mr. Demasco, and carried, Supplement No. 1 to Voucher No. 2188, dated August 25, 2011, \$4,827.50 (check no. 26159), signed by Mr. Laibach, was approved.

After consideration, on motion by Mr. Demasco, seconded by Mrs. Gensler, and carried, Voucher No. 2189, dated August 31, 2011, \$35,821.55 (check nos. 26160-26179), signed by Mr. Laibach, was approved.

Payroll Voucher No. 2187, dated August 15, 2011, \$120,433.92, wire transfer, signed by Mr. Laibach, was reviewed.

Payroll Voucher No. 2188, dated August 31, 2011, \$119,625.78, wire transfer, signed by Mr. Laibach, was reviewed.

### **Director's Report**

The Director's Report covering Communications, Buildings and Grounds, Old Business, New Business, and Staff Report dated August, 2011 were reviewed. Copies are attached to these minutes.

#### **I. Communications**

A) The Board reviewed the letter from the Elmont Board of Trustees to the NLS Board regarding NLS' request for support from member libraries.

B) Minutes of the June 27<sup>th</sup> NLS Board Meeting containing reports on the Area Meetings where support for NLS was discussed were distributed to the Board.

C) Lee Gundel received a grant of \$540.00 from Poets and Writers Magazine. It will be used to supplement our payment for the "Writing Our Stories" program.

Mrs. Gensler would like the Library to host a poetry reading or author reading every Summer. Mrs. Gensler directed that a copy of the book *Notary Public Enemy* by Tony Iovino be purchased for each building.

D) The Board was advised that two former employees - Evelyn Wolff and Roy Sudlow - had passed away.

#### **II. Buildings and Grounds**

A) The cement work at Bar Harbour has been satisfactorily completed.

B) The Library has contracted with a painter to refinish the railings on the handicapped ramp at Bar Harbour. Work will begin September 14, 2011. The ramp will be closed, but the steps will be accessible.

Mrs. Kubit asked that an e-mail blast be sent advising the patrons of this and asking them to call before they come so we can open the patio door for them.

Mrs. Gensler asked that an e-mail blast be sent when the Library is closing early, as was the case with Hurricane Irene.

C) Chris Drury has power washed the Bar Harbour front steps.

### III. Old Business

A) The TV monitors for displaying Children's program information have arrived and will be installed shortly.

Mrs. Gensler suggested to Mrs. Page that she contact Debbie Podolski at the Farmingdale Library to get her Technician to help in setting up the content for both the adult and children video display screens.

B) The Board made no changes in the previous schedule for Trustees' Day on September 26<sup>th</sup>.

### IV. New Business

A) After consideration, on motion by Mr. Demasco, seconded by Mrs. Gensler, and carried, the Auditor's Report dated June 30, 2011, was approved.

B) Mrs. Page reminded the Board that there will be a meeting on September 26, 2011 at 7:30 p.m. at NLS on NLS funding.

C) Mrs. Gensler suggests that the \$25,000 bequest to the Children's Rooms be used to update the Children's collection and purchase more comfortable furniture. She would like Connie Smith and Germaine Booth to go to the Farmingdale Library to see the way they have their Children's Room set up - it is very colorful and eye-appealing.

D) Mrs. Gensler suggested that the book trucks at the end of the Bar Harbour Circulation Desk should be relocated out of the view of the public.

E) The Board discussed selecting dates to interview for the Library Director position. They asked Jody Brower to contact Cathy Reilly to see when she would be

available. They would also like Jody Brower to obtain resumés from those applicants who have not already provided one.

On motion by Mrs. Gensler, seconded by Mrs. Kubit, and carried, the meeting was adjourned to Executive Session at 8:30 pm.

The public meeting was reconvened at 9 p.m. There being no further action to take, on motion by Mr. Demasco, seconded by Mr. Laibach, and carried, the meeting was adjourned at 9 p.m.

The next Board of Trustees Regular Monthly Meeting Meeting will be held on Wednesday, October 12, 2011 at 7:45 p.m. at the Bar Harbour Library.

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Rosemary Gensler, Chairman

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Gail K. Kubit, Secretary